Contents to Scanner_____

Paper - 3______Drafting, Pleadings and Appearances

\Rightarrow	Study Material Based Contents	3.1
\rightarrow	Syllabus	3.2
\rightarrow	Examination Trend Analysis	3.4
\rightarrow	Line Chart Showing Relative Importance of Chapters	3.11
\Rightarrow	Table Showing Importance of Chapter on the Basis of Marks	3.12
\Rightarrow	Legends for the Graphs	3.13
1.	Judicial and Administrative Framework	3.15
2.	General Principles of Drafting and Relevant Substantive Rules	3.48
3.	Secretarial Practice in Drafting Notice, Agenda and Minutes of Company's Meetings	3.97
4.	Drafting and Conveyancing Relating to Various Deeds and Documents -I	3.144
5.	Drafting and Conveyancing Relating to Various Deeds and Documents -II	3.246
6.	Drafting and Conveyancing Relating to Various Deeds and Documents -III	3.271
7.	Drafting and Conveyancing Relating to Various Deeds and Agreements -IV	3.325
8.	Drafting of Agreements under the Companies Act	3.380
9.	Pleadings	3.422
10	Art of Writing Legal Opinions	3.509
11.	Appearances and Art of Advocacy	3.540
 	Format of Important Deed and Documents	3.589
·	Question Paper of December, 2019	3.613

i